# **The American Club Member's App – Tutorial**

GETTING STARTED	2
BOOKING A SESSION	4
CANCELLING A SESSION	5

### **GETTING STARTED**

- Download the app by clicking on the links:
  - a. Apple Store https://itunes.apple.com/sg/app/joga/id1360252866?mt=8
  - b. Google Play <a href="https://play.google.com/store/apps/details?id=com.jogaapp">https://play.google.com/store/apps/details?id=com.jogaapp</a>
- Create a new account <u>Picture 1</u> -> Login With Facebook (1), Login With Google (2), Register With Email (3). If Registering With Email, you will receive an Email to verify your credentials as shown on <u>Picture 2</u>. After verification, type the email (4) and password (5) used to create an account on JOGA.



# 14:08 🕅 🕅 📫 ¥ 🗊 ,ıll 84% 📋 **Register As a Client** Congratulations! You have successfully registered with JOGA. We have sent an email to you. Please check your inbox and spam, and verify your email. OK $\checkmark$ Submit $\bigcirc$

#### Picture 2

- After Registering / Login, The American Club name will be displayed on your app home page <u>Picture 4</u>. If you do not see The American Club on your home page <u>Picture 5</u>, please send the following information to <u>contact@jogaapp.com</u>:
  - a. First Name
  - b. Last Name
  - c. Email registered on JOGA app
  - d. Full Membership no. (e.g. A123400 or B999901)



Picture 5



#### **BOOKING A SESSION**

To book a session click on Explore at the bottom of the page <u>Picture 6</u> -> Click on the session you would like to book <u>Picture 7</u> -> Scroll the page down, read the session's details, and click on Book It <u>Picture 8</u> -> Select Session(s) you want to book and click on Confirm <u>Picture 9</u> -> Select the account you are booking for <u>Picture 10</u> -> Continue to confirm the information until you see the page shown on <u>Picture 11</u>.



## **CANCELLING A SESSION**

- All your bookings can be viewed on Home Page, and My Schedule.
  - a. To cancel a single session, click on the session you want to cancel **(A)**, scroll down the page <u>Picture 12</u>, and confirm cancelation <u>Picture 13</u>.
  - b. To cancel multiple sessions, click on Manage Repetitive Session (B), select the session(s) you wish to cancel, and confirm cancelation(s) <u>Picture 13</u>.

14:03 M M <b>i</b> ·	💐 ╦ .iii 86% 🛢	
← s	ESSION DETAILS	
Bypass	Public	
	Accessible to all your clients.	
Booking Type	Session Confirmed	
Regular Booking	Yes	
Timezone	Booked For	
Asia/Singapore	Marvin Hurch	
Session Charges		
For All Members		
\$20.00		
Fee for Each Client		
Cancellation Policy		
No late cancellation f	he hefere	
24 Hours(s		
Full Amount	,	
Cancel This Sessi	on 🔶 (A	4)
Manage Repetitiv	e session (E	3)
111	0 <	

#### Picture 12

# 14:04 🕅 🕅 助 ¥ 🗟 'III 85% 🗖 Hi, Marvin Public Bypass **Booking Type** Session Confirmed **Regular Booking** Yes Timezone **Booked For** Marvin Hurch Asia/Singapore **Session Charges** Do you want to cancel this session? NO YES **Cancellation Policy** 24 Hours(s) **Cancel This Session** > Manage Repetitive session $\bigcirc$

#### Picture 13